

## Format for Debate & Speech Writing with Examples or Templates

Advanced Writing Skills is an integral part of the Class 12th English Paper and this section carries 30 marks. With this article, you can learn the correct format for Speech and debate writing with the help of CBSE Model Answer Sheets.

The exam is divided into three sections: Reading, Writing, and Literature. The “Advanced Writing Skills” section of the exam covers 30 marks of the maximum marks. Speech and Debate are an important part of this section. Both the writing styles are usually given as choice questions but it is important to note that their writing formats are different. In this article, we have provided the apt format to attempt the speech and debate questions with the attached model answer sheets of subject toppers from previous years. These answer sheets will help you understand how writing in the correct format can fetch you a full score in your board exams.

### **Speech Format for CBSE Class 12th English Board Exam 2020**

Speech is an important part of the Advanced Writing Skills Section for the CBSE 12th Board exam. Speech writing carries 10 marks out of the total 100 marks English exam and is an integral part to score well. However, students are often confused about the writing format to be followed for writing a speech. Let's understand the format of drafting a speech.

#### **Word Limit:**

It is important to understand that every writing piece has a prescribed word limit that needs to be followed. For writing a speech, the word-limit should be anywhere between **150-200 words**.

#### **Format:**

- Every speech should begin with an opening address and end with a conclusion. This part of speech writing can fetch you 1 mark.
- The content of the speech should be coherent and relevant. One should use their own creative ideas and responses. This part of speech writing covers 7.5 marks out of the total. Each idea is thereby evaluated and marked based on the creativity and thoughts you put into it.
- Grammatical accuracy, appropriate use of words and spellings cover additional 2.5 marks.

Students attempting their speech questions in the above-mentioned format usually get a perfect score in the CBSE Board Exam.

***Let's see this through an example of 2019's English subject topper's answer sheet***

**Ques: Write a speech in 150 – 200 words on the topic, 'A student must know how to manage his time'. It is to be delivered in the morning assembly. You are Karan/Karuna, Head Boy/Head Girl of the school.**

6. Respected Principal, teachers and my dear friends.  
I a very warm good morning to one and all present here.  
Today I, Karuna of class XII-A stand before you to talk about how "discipline shapes the future of a student".

You all may know the story of the ant and the grasshopper. It tells us how the ants being meticulous and disciplined finish their work in summer summer and enjoy their fruits in winter. On the other hand, the grasshopper lacks orderliness perserverance and suffers during the winter.

When we do any work with discipline we surely reap its fruits later.

Discipline is extremely vital in a student's life. While it builds their character, it also enables them to live a better organised & life. We are taught to be disciplined from a very young

age. Keeping quiet in class, & moving in a file, speaking politely, standing up when a teacher enters the class are some of the vital habits which we have developed over the years. A disciplined student often turns out to be an excellent and responsible citizen.

If a person,

If a person attempts to find a job, a main plus point becomes his/her manners and attitude when you do your work in an orderly and organised manner, you tend to complete it faster.

For us discipline includes punctuality in coming to school and submitting of our work, means wearing a proper uniform and our behaviour towards others. Discipline is very essential if you want to come out in flying

colours and to gain respect in the society.

use quotes,  
if necessary

As Gandhiji rightly said:

"when wealth is lost, nothing is lost  
when health is lost, something is lost  
when character is lost, everything is lost"

Let's so let us maintain discipline and decorum in the school to gain a bright future for ourselves!

Thank You

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## Debate Format for CBSE Class 12th English Board Exam 2020

Speech and Debate often come as choice questions in the CBSE Class 12th board exams. The debate question also carries 10 marks in total but the format for writing a debate is entirely different from the speech writing format. Let's understand the for, at for drafting a debate.

## Word Limit:

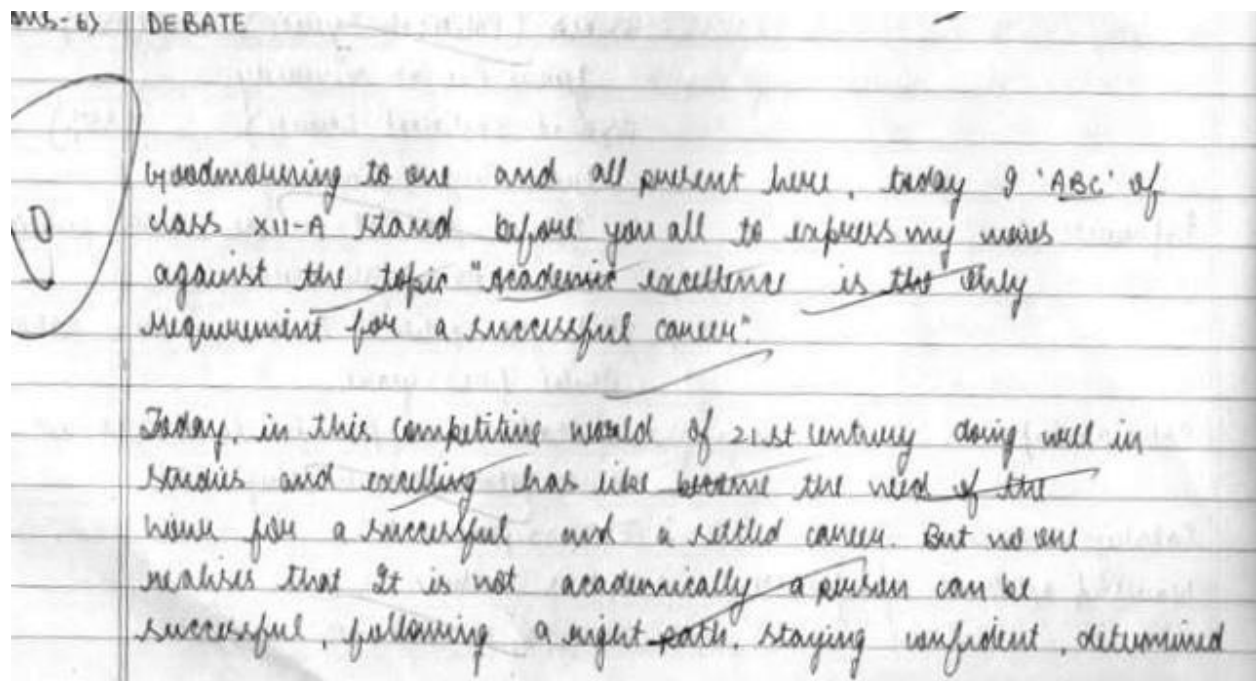
It is important to understand that every writing piece has a prescribed word limit that needs to be followed. For a debate write-up, the word-limit should be anywhere between 100-150 words.

## Format:

- While writing a debate it is necessary to pick a “for” or “against” side of the topic and draft your debate content based on the same.
- The beginning of the content should be the introduction of said topic, addressing the audience, expressing your ideas on the for/against of the topic and end the debate with “thank you”
- A student should frame the content in total agreement or disagreement with the topic.
- relevant information addressing the issue, current situation, reasons in favor or against, possible suggestions should be included in the content.
- The content part and right format of the debate write-up covers 5 marks out of the total 10 marks
- An additional 5 marks are for the idea-expression, grammatical accuracy, and spellings.

Let's see this through an example of 2019's English subject topper's answer sheet

**Ques:** “Academic excellence is the only requirement for a successful career.” Write a debate either for or against the motion. (120 – 150 words)





towards any goal may it be studies, sports or any other field leads to success. As someone has rightly said that success not only just lies between the pages of a book, but it actually lies within the soul of a person and how they exploit it. We've seen examples like Miss Manushi Chhillar, who got the title of Miss World-2017 and brought laurels to our nation after a span of 17 years. ~~was~~ known for her beauty and intelligence not just because she was in modelling field, our honorable Prime Minister Narendra Modi, though he wasn't successful as a student but today his successful as a great speaker, leader and a guide for us all.

Excelling in academics shows us the right path to walk on but it's our morals, lessons we learn in our life, capabilities, our hardwork, that are the real fruits of life.

Thankyou!

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